



WORK SESSION

October 12, 2020

10:00 AM

Albany-Dougherty Government Center
222 Pine Ave, Room 100, Albany, GA 31701

AGENDA

To comply with the request set forth by the Chairman of Dougherty County, GA and the guidelines of the Center for Disease Control (CDC) regarding the Coronavirus (COVID19) pandemic and social distancing, **face coverings (masks) are required for all meeting participants.**

The public will also have access to the live meeting by accessing the Dougherty County Georgia Government Facebook page at facebook.com/Dougherty.ga.us or viewing the public government access channel (Channel 16).

1. Call to meeting to order by Chairman Christopher Cohilas.
2. Roll Call.
3. Minutes.
 - a. Minutes of the September 21st Regular Meeting and September 28th Special Called Meeting.
4. Delegations (*The Commission will hear comments on those items pertaining to Dougherty County for which a public hearing has not been held or scheduled. Please be brief, to the point, and considerate of time for others*).
 - a. EMA Director Chief Cedric Scott and GA Power Representative, Jay Smith, Area Manager and Wayne Hardie, Hydro Manager are present to update the Commission on citizen concerns regarding flooding in Dougherty County.
 - b. Wes Sadler, Albany Tennis Association Representative, present to provide an update on the proposed tennis center.
6. Purchases.
 - a. Recommendation to purchase one (1) 2021 Kia Sedona LX in the amount of \$29,815.70 and one (1) 2020 Kia Sorento EX in the amount of \$31,900 for the GBI Southwestern Regional Drug Enforcement Office from Hutchinson Kia (Albany, GA) for a total expenditure of \$61,715.70. Funding will be provided by the GBI SWRDEO Grant Fund. County Administrator Michael McCoy will address. Joe Chesnut, GBI Special Agent In Charge and City of Albany Buyer Christina Strassenberg are present.

- b. Recommendation to purchase two (2) 2021 Ford Police Interceptor Utility Vehicles (each in the amount of \$39,422.21), two (2) 2021 Ford Police Interceptor Utility Administrative Vehicles (each in the amount of \$39,284.21) and one (1) 2021 Ford F150-XLT (in the amount of \$32,120.92) for the Sheriff's Office from Sunbelt Ford (Albany, GA) for a total expenditure of \$189,533.76. Funding will be provided by SPLOST VII and the General Fund (Risk Management). County Administrator Michael McCoy will address. Deputy Chief Pamela Johnson, Chief Jailer Johnson Ostrander and City of Albany Buyer Christina Strassenberg are present.
- c. Recommendation to replace the LED lights at River Front Park for Facilities Management from the lowest quoted vendor RHC (Albany, GA) for a total expenditure of \$33,596. Three vendors submitted bids with the highest being \$35,800. Funding will be provided by SPLOST VII. County Administrator Michael McCoy will address. Facilities Management Director Heidi Minnick is present.

7. Additional Business.

- a. Recommendation to accept the Statewide Mutual Aid and Assistance Agreement with the State of Georgia. The contract allows Dougherty County to make agreements for mutual aid assistance in emergencies. County Administrator Michael McCoy and EMA Director Chief Cedric Scott are present to address.
- b. Recommendation from Public Works to apply for a Land & Water Conservation Fund Grant in the amount of \$462,000 for Putney Park recreational improvements. The grant provided through the Georgia Department of Natural Resources requires a 50% local match. The county's portion of \$231,000 will be provided by TSPLOST. County Administrator Michael McCoy will address. Project Engineer Jeremy Brown is present.
- c. Recommendation to declare the listed equipment as surplus and authorize the sale of same via an online auction or disposal by appropriate means. County Administrator Michael McCoy will address.

8. Updates from the County Administrator.

9. Updates from the County Attorney.

10. Updates from the County Commission.

- a. There will be a Special Called Meeting following the adjournment of this meeting.**

11. Adjourn.

Individuals with disabilities who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities are required to contact the ADA Coordinator at 229-431-2121 promptly to allow the County to make reasonable accommodations for those persons.

DOUGHERTY COUNTY COMMISSION

DRAFT

REGULAR MEETING MINUTES

September 21, 2020

The Dougherty County Commission met in Room 100 of the Albany-Dougherty Government Center on September 21, 2020. Chairman Christopher Cohilas presided. Commissioners present were Victor Edwards and Russell Gray. Commissioners Gloria Gaines, Clinton Johnson and Anthony Jones participated via the audio-conferencing feature. Also present were County Administrator Michael McCoy, Assistant County Administrator Scott Addison, County Attorney Spencer Lee, County Clerk Jawahn Ware and other staff. The public and representatives of the media participated in person and via live streaming of the meeting on the County's Facebook page and the government public access channel. Commissioner Lamar Hudgins was absent.

After the invocation and Pledge of Allegiance, the Chairman called for approval of the August 17th Regular Meeting minutes.

Commissioner Johnson moved for approval. Upon a second by Commissioner Edwards, the motion passed unanimously.

The Chairman recognized Shaunae Motely, President and CEO of United Way to provide an update on the COVID-19 response and recovery. Ms. Motley said that 84,754 individuals had been served through the COVID-19 relief funds. She discussed the six focus areas and provided appreciation to the partners including the Commissioners that worked with them.

The Chairman recognized GBI Special Agent in Charge Joe Chesnut to provide an update on operations. Assistant Special Agent in Charge Eric Schwalls was present. Mr. Chesnut stated that they have been in operations for over 13 months. The Southwest Regional Office works with 41 counties but is currently located in Albany, Georgia. He mentioned that there have been over 188 cases processed with 100 arrests. Due to the pandemic, the court proceedings have slowed the process down for forfeiters. Additional information regarding staff from local surrounding police departments and future goals were shared.

The Chairman recognized citizen Warren Grant to request an ordinance on long-term care facilities in residential neighborhoods. He would like for the County to create an ordinance that would require developers to bring County roads up to standards and the cost not be passed onto the taxpayers. The specific road he addressed is Highgate Court because it is unpaved and not physically capable to handle traffic for a long-term care facility. Chairman Cohilas asked Mr. McCoy to analyze the issue and provide an update to the Commission this week. Planning and Development Director Paul Forgey and Public Works Director Larry Cook addressed questions and concerns from the Commission.

The Chairman recognized citizen Ricky Jackson to speak in reference to the crime, abandoned property in District 2 and the concern of improper use of the Floral Memorial Gardens cemetery. He asked if the Commission would contact the cemetery to implement things to prevent crimes. He stated that he attempted to, and no action was done. Chairman Cohilas asked if Mr. McCoy

would have Chief Johnson to actively patrol the area, speak to the private owner in reference to potential liability and asked for an update from Attorney Lee on the abandoned property.

The Chairman called for consideration of the upgrade of the camera system at Public Works and the Surveillance System at Radium Springs from the lowest responsible and responsive vendor meeting specifications Invision Technologies (Albany, GA) in the amount of \$28,932. Funding is budgeted in SPLOST VII- Public Works Facility Improvements and Equipment.

Commissioner Johnson moved for approval. Upon a second by Commissioner Gray, the motion for approval passed unanimously.

The Chairman called for consideration of the replacement of the return fan on the third floor of the Judicial Building from the lowest responsible and responsive vendor meeting specifications SafeAire Heating and Cooling (Albany, GA) in the amount of \$26,245. Funding is budgeted in SPLOST VII- Judicial Building Improvements.

Commissioner Gray moved for approval. Upon a second by Commissioner Edwards, the motion for approval passed unanimously.

The Chairman called for consideration of the purchase of twelve radios for DCP from the single source vendor, Motorola Solutions (Albany, GA) in the amount of \$76,648.08. Funding is budgeted in the SPLOST VII- DCP Vehicle Equipment.

Commissioner Gray moved for approval. Upon a second by Commissioner Edwards, the motion for approval passed unanimously.

The Chairman called for consideration of the purchase of ten stainless steel toilet/sink combination units for the Jail from the single source vendor, Engineering & Equipment Company (Albany, GA) in the amount of \$24,450. Funding is budgeted in SPLOST VII – Jail Equipment.

Commissioner Gray moved for approval. Commissioner Johnson seconded the motion. Under discussion, Mrs. Ware clarified that the cost does include installation. The motion passed unanimously.

The Chairman called for consideration of the installation of I-Wave C duct mounted auto-cleaning needlepoint bipolar ionization systems at the Jail. The recommendation is to award to the lowest responsible and responsive vendor meeting specifications, RHC Heating & Cooling (Albany, GA) in the amount of \$47,148.21. Funding will be provided from the General Fund.

Commissioner Edwards moved for approval. Commissioner Johnson seconded the motion. The motion passed for approval with five ayes and one nay by Commissioner Gray.

The Chairman called for consideration of the resolution providing for the acceptance and execution of the contract to accept the bid to complete the 2019 Alley Paving Improvements from the lowest responsible and responsive bidder meeting specifications, Jim Boyd Construction (Albany, GA) in the amount of \$641,687.25 subject to execution by the County Administrator. Funding is budgeted in TSPLOST.

Commissioner Edwards moved for approval. Upon a second by Commissioner Gray, the motion for approval passed unanimously. Resolution 20-056 is entitled:

A RESOLUTION
ENTITLED
A RESOLUTION PROVIDING FOR THE APPROVAL AND ACCEPTANCE
OF A PROCUREMENT RECOMMENDATION WITH JIM BOYD
CONSTRUCTION OF ALBANY, GEORGIA TO PROVIDE GRADING AND
PAVING OF FIVE ALLEYS FOR A TOTAL EXPENDITURE OF
\$641,687.25; REPEALING RESOLUTIONS OR PARTS OF RESOLUTIONS
IN CONFLICT HEREWITH;
AND FOR OTHER PURPOSES.

The Chairman called for consideration of the resolution providing for the acceptance and execution of the contract to provide CDBG-DR Homeowner and Reconstruction Professional Services from the most responsive and responsible bidder meeting specifications, Workforce Group (Baton Rouge, LA) in a not to exceed amount of \$1,111,650 subject to execution by the County Administrator. The contract will fulfill State and Federal Community Development Block Grant Disaster Recovery (CDBG-DR) statutory responsibilities under award #B-18-DP-13-0001/DR 4294 and DR 4297. Funding is available in the CDBG-DR Grant.

Commissioner Gray moved for approval. Upon a second by Commissioner Jones, the motion for approval passed unanimously. Resolution 20-057 is entitled:

A RESOLUTION
ENTITLED
A RESOLUTION PROVIDING FOR THE APPROVAL AND
EXECUTION OF A PROCUREMENT RECOMMENDATION WITH
THE WORKFORCE GROUP TO PROVIDE PROFESSIONAL
SERVICES FOR THE HOMEOWNER REHABILITATION AND
RECONSTRUCTION PROGRAM IN AN AMOUNT NOT TO EXCEED
\$1,111,650.00 ; REPEALING RESOLUTIONS OR PARTS OF
RESOLUTIONS IN CONFLICT HEREWITH; AND FOR OTHER
PURPOSES.

The Chairman called for consideration of the recommendation to accept the following Health and Dental Plan Renewal and Plan Design changes for the 2021 Plan Year from the Insurance Review Committee:

- Implement a new wellness plan and incentive structure for 2021;
- Eliminate Quantum Services;
- Update the AFLAC Critical Illness Plan;
- Make voluntary term life enhancements;
- Implement plan design changes, reducing plan funding increase from 18.8% to 12% overall (this will result in a 10% employee increase)

Commissioner Jones moved for approval. Commissioner Edwards seconded the motion. Under discussion, Commissioner Gray discussed his concerns that the committee was not doing enough to

cut costs. He stated that the recommendation should not be about reducing the benefits but finding cheaper benefits to not mitigate the [financial] increase provided [to employees]. The motion passed with five ayes and one nay by Commissioner Gray.

The Chairman called for consideration of the resolution declaring the listed vehicles and equipment as surplus and authorizing the sale of same via an online auction.

Commissioner Gray moved for approval. Upon a second by Commissioner Edwards, the motion for approval passed unanimously. Resolution 20-058 is entitled:

A RESOLUTION
ENTITLED
A RESOLUTION DECLARING AS SURPLUS THE
ATTACHED LIST OF EQUIPMENT AND VEHICLES;
PROVIDING FOR DISPOSAL OF OR SALE OF SAME ON
VIA AN ONLINE AUCTION; REPEALING PRIOR RESOLUTIONS
IN CONFLICT; AND FOR OTHER PURPOSES.

The Chairman called for consideration of the FY 2021 budget amendment for the Voter Registrations and Elections Office in the amount of \$158,500. The amendment will include the recommendation for the addition of 3 ballot drop boxes (information technology support and contingency funding) for the Tallulah Massey, Southside and Northwest libraries (\$26,500), part-time salaries budget increase (\$20,000) and two new full time positions (\$112,000). The General Fund M&O budget to Registration/Elections will increase by \$158,500. This Amendment will increase the General Fund M&O Budget from \$52,978,381 to \$53,136,881 and the Fund Balance Use will increase from \$6,022,717 to \$6,181,217. County Administrator Michael McCoy addressed. Mr. McCoy said that this recommendation reflects the additional information received for the hardware as of last week. If approved today, the fiber and equipment would be installed in approximately 2-3 weeks with the earliest installation of mid-October. Mr. McCoy did clarify that there would be a \$300 a month ongoing fiber service fee (\$100 per location).

Commissioner Edwards moved for approval. Commissioner Gaines seconded the motion. Under discussion, Commissioner Gray was opposed to spending money that the County does not have and stated how citizens could be more prepared to participate in the voting process. He shared that this is an unfunded mandate. Concerned that we would not be able to balance, he asked the Board to look at this request from a conservative stance. Commissioner Gaines shared that the federal government does have a responsibility and because it has not been implemented, this has caused local government to expend dollars. There was a request that the City provide funding. Mr. McCoy shared that the City of Albany notified staff of a potential competitive grant opportunity. Chairman Cohilas made an alternative motion to fund the two full time employees (budgeted amount \$112,000), part-time salaries (budgeted amount \$20,000), the county fund two drop boxes (at Tallulah Massey and Southside Library) and the third drop box is contingent on the City of Albany providing funding for the Northwest Library location and free fiber. The motion was seconded by Commissioner Jones. Commissioner Gray made a motion to remove the drop boxes from the motion, but it failed by a lack of a second. Mrs. Nickerson clarified the Commission questions. The first substitute motion was voted on and failed by four nays and two ayes by Chairman Cohilas and Commissioner Jones. The original motion passed with five ayes and one nay by Commissioner Gray.

The Chairman called for consideration of the proposed board appointment. Upon nomination by Commissioner Johnson, applicant J. Scott Steiner was unanimously appointed to the Chehaw Park Authority for an unexpired three-year term ending June 30, 2023. This was the County's first appointment since the Chehaw Park Authority Enabling Legislation Reauthorization was approved by the Georgia General Assembly in July 2020. The appointment term will be retroactive to July 1, 2020. There was one additional applicant- Ritchey Marbury.

County Attorney Lee provided an update on the properties on Leary Road that the Commission asked that he take action on. He and Code Enforcement met in front of Judge Lockette and have determined that 2902 Leary Road no longer qualifies as dilapidated due to homeowner repairs. The three remaining properties (2912, 2914 and 2916 Leary Road) were ordered to be brought up to code or demolished within 30 days. After the time frame, if it is not done, an affidavit can be acted upon authorizing the Commission to demolish the properties.

Commissioner Gray reminded everyone to complete the Census information in the remaining ten days. Commissioner Gaines thanked Attorney Lee for the follow up on Leary Road. Commissioner Jones requested that there be a discussion on how crime could be acted upon.

There being no further business to come before the Commission, the meeting adjourned at 11:36 a.m.

CHAIRMAN

ATTEST:

COUNTY CLERK

DOUGHERTY COUNTY COMMISSION
SPECIAL CALLED MEETING MINUTES

DRAFT

September 28, 2020

The Dougherty County Commission met in Room 100 of the Albany-Dougherty Government Center on September 28, 2020. Chairman Christopher Cohilas presided. Commissioners present were Victor Edwards and Russell Gray. Commissioners Gloria Gaines and Anthony Jones participated via the audio-conferencing feature. Also present were County Administrator Michael McCoy, Assistant County Administrator Scott Addison, County Attorney Spencer Lee, County Clerk Jawahn Ware and other staff. The public and representatives of the media participated in person and via live streaming of the meeting on the County's Facebook page and the government public access channel. Commissioner Lamar Hudgins and Commissioner Clinton Johnson were absent.

After the invocation and Pledge of Allegiance, the Chairman called for approval of the August 31st Regular Meeting and September 14th Work Session minutes.

Commissioner Gray moved for approval. Upon a second by Commissioner Edwards, the minutes were unanimously approved.

The Chairman recognized Citizen Ned Newcomb to discuss flooding concerns in Dougherty County. Mr. Newcomb wanted Dougherty County to perform four tasks to help prevent flooding, specifically for those with homes. The four task are as follows:

1. He wanted the County to contact Federal Energy Regulation Commission (FERC) with the specific requests.
2. He wanted Dougherty County Emergency Management to coordinate with local agencies such as Crisp County and Georgia Power to prevent water dumps.
3. He wanted flood gauge on the lake installed.
4. He wanted one website that citizens could access needed information.

Chairman Cohilas asked Mr. McCoy to have Chief Scott come and make a public presentation in reference to the concern.

The Chairman recognized Sherrell Byrd, SOWEGA Rising to provide an update on their COVID-19 relief efforts. Ms. Byrd outlined activities that served nearly 122 sites in Southwest Georgia which included providing census materials. She mentioned how SOWEGA Rising has worked with families in the long-term phase and plans to provide a future update from the Food Justice Coalition. She highlighted additional plans from the coalition and thanked the Commission for their support for voting to install additional ballot drop boxes. She also announced a documentary that should be available in October highlighting Albany, Georgia.

The Chairman called for consideration of the resolution providing for the acceptance and execution of the contract to accept the bid to complete the replacement of the Candlestick Flare Station for Solid Waste from the lowest responsible and responsive bidder meeting specifications, Aptim

Environmental & Infrastructure, LLC (Findlay, OH) in the amount of \$157,010 subject to execution by the County Administrator. Four contractors submitted bids with the highest being \$292,166.98. Funding is budgeted in Solid Waste Capital Outlay. Assistant County Administrator Scott Addison addressed. Solid Waste Director Campbell Smith and Buyer Kimberly Allen were present. Mr. Addison said that this would replace the flare station that has been in operation since 2003 and is no longer functional or compatible for the needed use of the Marine Base.

Commissioner Gray moved for approval. Upon a second by Commissioner Edwards, the motion passed unanimously. Resolution 20-59 is entitled:

A RESOLUTION
ENTITLED
A RESOLUTION PROVIDING FOR THE APPROVAL AND EXECUTION
OF A PROCUREMENT RECOMMENDATION BETWEEN DOUGHERTY
COUNTY AND APTIM ENVIRONMENTAL & INFRASTRUCTURE, LLC
FOR THE PURPOSE OF PROVIDING REPLACEMENT OF THE
CANDLESTICK FLARE STATION AT THE MUNICIPAL SOLID WASTE
LANDFILL IN THE AMOUNT OF \$157,010.00; REPEALING
RESOLUTIONS OR PARTS OF RESOLUTIONS IN CONFLICT
HEREWITH; AND FOR OTHER PURPOSES.

The Chairman called for consideration of the resolution authorizing the Intergovernmental Agreement with the City of Albany for the 2020 Byrne Justice Assistance Grant (JAG) Program in the amount of \$13,516.40. The Agreement stipulates that the County will receive 20% of the total award (\$67,582). Assistant County Administrator Scott Addison addressed.

Commissioner Gray moved for approval. Upon a second by Commissioner Edwards, the motion passed unanimously. Resolution 20-60 is entitled:

A RESOLUTION
ENTITLED
A RESOLUTION PROVIDING FOR THE APPROVAL AND
EXECUTION OF AN INTERGOVERNMENTAL AGREEMENT
BETWEEN THE CITY OF ALBANY AND DOUGHERTY
COUNTY, GEORGIA FOR THE PURPOSE OF RECEIVING A
2020 BYRNE JUSTICE ASSISTANCE GRANT (JAG)
PROGRAM AWARD IN THE AMOUNT OF \$13,516.40;
REPEALING RESOLUTIONS OR PARTS OF RESOLUTIONS
IN CONFLICT HERewith;
AND FOR OTHER PURPOSES.

The Chairman called for consideration of the resolution declaring one 2002 GMC Pickup Truck and one 2003 GMC Pickup Truck as surplus and authorizing the transfer at no cost of the same to the Chehaw Park Authority. This request is made on behalf of Executive Director Tommy Gregors. Assistant County Administrator Scott Addison addressed. Mr. Addison said that the vehicles will be used for inside the park.

Commissioner Gray moved for approval. Upon a second by Commissioner Edwards, the motion passed unanimously. Resolution 20-61 is entitled:

A RESOLUTION
ENTITLED
A RESOLUTION PROVIDING FOR DECLARING AS SURPLUS
BOTH A 2002 AND 2003 GMC PICKUP TRUCK AND
AUTHORIZING AN INTERGOVERNMENTAL TRANSFER OF
SAME AT NO COST TO THE CHEHAW PARK AUTHORITY;
REPEALING RESOLUTIONS OR PARTS OF RESOLUTIONS IN
CONFLICT HEREWITH; AND FOR OTHER PURPOSES.

The Chairman called for consideration of the application for a one-day Alcoholic Beverages License for Jessica Rutledge for a Flint Riverkeeper, Inc. fundraiser at the Pretoria Fields Collective Farm, 5626 Walker Ducker Station Road, on October 24, 2020. The Albany-Dougherty Marshal's Office recommends approval. Chief Anthony Donaldson, Business and License Support Department addressed.

Commissioner Gray moved for approval. Upon a second by Commissioner Edwards, the motion passed unanimously.

Commissioner Gray thanked the citizens that participated in his recent town hall meeting and read a letter from the Census Committee.

Chairman Christopher Cohilas addressed the letter from Mayor Bo Dorough dated May 11, 2020. Chairman Cohilas said that he would draft a response to the Mayor.

There being no further business to come before the Commission, the meeting adjourned at 10:45 a.m.

CHAIRMAN

ATTEST:

COUNTY CLERK

Flint River Hydro Plant

Item a.



Figure 1: Flint River Project flow release mechanisms (listed in order of activation): 1) Powerhouse; 2) Muckafoonee Creek Dam spillway gates; 3) Muckafoonee Creek Dam free crest spillway; 4) Flint River Dam spillway gates 5) Emergency spillway

**PROCUREMENT RECOMMENDATION**

DATE: October 6, 2020

TITLE: **DOCO GBI VEHICLES**DEPARTMENT: **SWRDEO**REFERENCE
NUMBER:ACCOUNT #: **GBI SWRDEO Grant Funds**

OPENING DATE:

BUDGETED AMOUNT: **\$70,000**BUYER: **Tina Strassenberg**DEPARTMENT **Joe Chestnut**CONTACTS: **Eric Schwalls**

Yvette Fields, Director
RECOMMENDATION:

Recommend approval for the purchase of one (1) Kia Sedona LX in the amount of \$29,815.70 and one (1) Kia Sorento EX in the amount of \$31,900.00 from Hutchinson Kia of Albany, GA for the Georgia Bureau of Investigation. The two purchases will result in a total expenditure of \$61,715.70.

BACKGROUND INFORMATION:

Bid Reference 21-012 was published in the local paper, on the local cable access channel, on the City of Albany website, direct solicitation and distributed through the Georgia Procurement Registry. No bid submissions were received.

The Georgia Department of Administrative Services, State Purchasing office was consulted to determine if there is a state contract with Kia. They are party to the cooperative purchasing agreement Automobiles Manufactured in Georgia Initiative (AMIGI) 99999-001-SPD0000122. They do not have both vehicles requested on hand.

The local Kia dealership, Hutchinson Kia of Albany, was able to offer competitive pricing and has two vehicles available for immediate delivery.

COUNTY ADMINISTRATOR ACTION:☒ APPROVED☐ DISAPPROVED☐ HOLD**COMMENTS:**

10/7/2020
DATE


COUNTY ADMINISTRATOR
Documents Attached:

Intent to Award Letter

(2) Offer to Purchase documents

CENTRAL SERVICES



Item b.

PROCUREMENT RECOMMENDATION

DATE: October 1, 2020

TITLE: **DOCO PIU VEHICLE** DEPARTMENT: **1038-Sheriff's Office
1062-Jail**

REFERENCE NUMBER: **Bid Ref #21-016** ACCOUNT #: **SPLOST VII and Claim Funds**

OPENING DATE: **09-24-2020** BUDGETED AMOUNT: **\$251,000**

BUYER: **Tina Strassenberg** DEPARTMENT CONTACTS: **Chief Jailer John Ostrander
Chief Deputy Pamela Johnson
Russell Allenbaugh**

Yvette Fields, Director

RECOMMENDATION:

Recommend approval for the purchase of two (2) 2021 Ford Police Interceptor Utility Vehicles, two (2) 2021 Ford Police Interceptor Utility Vehicles-Admin and one (1) 2021 Ford F150-XLT from Sunbelt Ford-Lincoln of Albany, GA for the Dougherty County Sheriff's Office. Recommend approval for replaced units to be deemed surplus upon delivery and acceptance of new units.

The lowest responsible and responsive bids for the three specifications were \$39,422.21, \$39,284.21, and \$32,120.92 respectively for a total expenditure of \$189,533.76.

BACKGROUND INFORMATION:

Bid Reference #21-016 was advertised in the Albany Herald, on local Channel 16 and published through the Georgia Procurement Registry website. The bid opening was 09/24/2020. Two bids were received. The bid was for three vehicle specifications: two (2) Pursuit Utility Interceptors, two (2) Pursuit Utility interceptors (Admin) and one (1) F150 XLT. Sunbelt Ford-Lincoln was the low bidder for Specs 1 and 2. The low bidder for Spec 3 did not meet specifications and was eliminated.

The new vehicles will be replacing a 2006 Ford Crown Victoria (188,000 miles), a 2010 Ford Crown Victoria with a broken odometer, a 2013 Ford Explorer (139,320 miles), a 2014 Chevrolet Tahoe (157,250 miles) and a wrecked 2016 Ford Interceptor (73,000 miles), which will be deemed surplus for disposal.

COUNTY ADMINISTRATOR ACTION:

☒ APPROVED

☐ DISAPPROVED

☐ HOLD

COMMENTS:

10/7/2020
DATE

COUNTY ADMINISTRATOR

Documents Attached:

Bid Tabulation

CENTRAL SERVICES

[illegible]



Michael McCoy
County Administrator

Item c.

**DOUGHERTY COUNTY BOARD OF COMMISSIONERS
ADMINISTRATION**

Agenda Item

Date: October 9, 2020

Meeting Date: October 12, 2020

Subject/Title: River Front Park LED Light Replacement

Presented for: Decision

Presenter: Michael McCoy, County Administrator

Statement of Issue

Dougherty County Facilities Management needs to replace the LED lights at River Front Park.

History/Facts and Issues

Dougherty County Facilities Management needs to replace the damaged light fixtures and install new poles to provide better lighting at River Front Park. Three quotes were obtained from J.E. Knight Electric, Inc. (Albany, GA), Metro Power (Albany, GA) and RHC (Albany, GA). The lowest quote was provided from RHC in the amount of \$33,596.

Recommended Action

Recommend Dougherty County Commission accepts the quote from RHC to replace the LED lights at River Front Park for an expenditure of \$33,596.

Funding Source

SPLOST VII –
622025072.COPRKSIMPR.EQUIPT.LIGHTING

Quotes meeting specifications

J.E. Knight Electric, Inc. (Albany, GA) \$33,878
Metro Power (Albany, GA) \$35,800
RHC (Albany, GA) \$33,596

FAQs

Why do I need to do this?

Pre-existing agreements for mutual aid assistance in emergencies help to ensure the timely provision of mutual aid assistance and reimbursement of costs incurred by those parties who render such assistance. This agreement also provides the framework to support mutual assistance in managing an emergency or disaster occurring within any political subdivision that is a Participating Party, whether arising from natural disaster, technological hazard, human caused disaster, civil emergency, community disorders, insurgency, enemy attack, acts of terrorism, other significant events or homeland security activity

What other jurisdictions are involved?

Participating Party means a county or municipality of the State of Georgia that has become party to this Agreement by its approval and execution of this agreement.

What kind of assistance are we talking about?

"Assistance" includes personnel, equipment, facilities, services, supplies and other resources furnished to a Requesting Party pursuant to this Agreement during an emergency or disaster.

Who will our resources be working for?

The Assisting Party's mutual aid resources will continue under the command and control of their own supervisors, but the organizational units will be under the operational control of the emergency services authorities of the Requesting Party unless the Assisting Party approves an alternative.

What if my jurisdiction doesn't want to send resources?

A jurisdiction may withhold resources to the extent necessary to meet the current or anticipated needs of the jurisdiction's own political subdivision.

What about liability and reimbursement?

Those issues are covered in Article VI Liability and Immunity, and Article VIII Reimbursement in the Agreement.

What if my jurisdiction wants to withdraw from this agreement?

Any Participating Party may withdraw from this Agreement by mailing notice of withdrawal, approved by the governing authority of such political subdivision, but no such withdrawal shall take effect until 30 days after the governing authority of the withdrawing political subdivision has given notice in writing of such withdrawal to the governing authorities of all other Participating Parties. Such action shall not relieve the withdrawing political subdivision from obligations assumed hereunder prior to the effective date of withdrawal.

STATEWIDE MUTUAL AID AND ASSISTANCE AGREEMENT

Item a.

County/Municipality: _____

The State of Georgia is vulnerable to a wide range of natural and man-made disasters and emergencies. The Georgia Emergency Management Act, as amended (The Act) gives the local governments of the State the authority to make agreements for mutual aid assistance in emergencies. Pre-existing agreements for mutual aid assistance in emergencies help to ensure the timely provision of mutual aid assistance and the reimbursement of costs incurred by those parties who render such assistance.

This mutual aid agreement is entered pursuant to authorities contained in Articles I through III, Chapter 3, Title 38, Official Code of Georgia Annotated.

ARTICLE I STATEMENT OF AGREEMENT, DEFINITIONS AND AUTHORITIES

This Agreement is made and entered into between the participating political subdivisions, which approve and execute this Agreement, hereinafter called "Participating Parties" and the Georgia Emergency Management and Homeland Security Agency (GEMA/HS). For purposes of this Agreement, the following terms and expressions shall apply:

- (1) "Agreement" means this agreement, generally referred to as the "Statewide Mutual Aid Agreement" (SWMAA).
- (2) "Assistance" includes personnel, equipment, facilities, services, supplies and other resources furnished to a Requesting Party pursuant to this Agreement during an emergency or disaster.
- (3) "Assisting Party" means a party that provides assistance pursuant to this Agreement during an emergency or disaster.
- (4) "Authorized Representative" means a Participating Party's elected or appointed official or employee who has been authorized in writing by that party to request, to offer, or otherwise to provide mutual aid assistance.
- (5) "Participating Party" means a county or municipality of the State of Georgia that has become party to this Agreement by its approval and execution of this agreement.
- (6) "Participating Parties" means the combination of counties and municipalities that have become parties to this Agreement by their approval and execution of this Agreement.
- (7) "Requesting Party" means a party that requests assistance pursuant to this Agreement during an emergency or disaster.

Any term or expression not defined in this Agreement shall have the meaning specified in the Georgia Emergency Management Act, as amended (the Act) and rules promulgated thereunder, unless used in a context that clearly suggests a different meaning.

ARTICLE II GENERAL PURPOSE

The purpose of this Agreement is to:

1. Provide the framework to support mutual assistance in managing an emergency or disaster occurring within any political subdivision that is a Participating Party, whether arising from natural disaster, technological hazard, human caused disaster, civil emergency, community disorders, insurgency, enemy attack, acts of terrorism, other significant events or homeland security activity; and
2. Identify those persons who are authorized to act on behalf of the Participating Party signing this Agreement as their Authorized Representative(s) concerning the provision of mutual aid resources and requests for mutual aid resources related to any mutual aid assistance sought from another Participating Party, or from or through the State of Georgia. Appendix A of this Agreement shall contain the name(s) of the Participating Party's Authorized Representative for purposes of this Agreement. Appendix A can be amended by the authorizing Participating Party as needed with no effect on the entire Agreement. All such amendments to Appendix A shall be done in writing and the Participating Party shall notify GEMA/HS and all other Participating Parties of such amendment within thirty (30) days.

ARTICLE III ACKNOWLEDGEMENT OF PRINCIPLES

The prompt, full and effective utilization of resources of the Participating Parties, including any resources on hand or available from the State or Federal Government or any other source, that are essential to the safety, care and welfare of the people shall be the underlying principle on which all articles of this Agreement shall be understood.

In the event of a conflict between any provision of this Agreement and any existing intrastate mutual aid agreement affecting a Participating Party, the provisions of this Agreement shall be controlling.

On behalf of the governing authority of each political subdivision of this State participating in the Agreement, the director of emergency management of such political subdivision will be responsible for formulation of the appropriate mutual aid plans and procedures necessary to implement this Agreement.

ARTICLE IV PARTICIPATING PARTY RESPONSIBILITIES

(a) It shall be the responsibility of each Participating Party to formulate procedures and programs for intergovernmental cooperation in the performance of the responsibilities listed in this Article. In formulating such plans, and in carrying them out, each Participating Party, insofar as practical, shall:

- (1) Protect and assure uninterrupted delivery of services, medicines, water, food, energy and fuel, search and rescue, and critical lifeline equipment, services, and resources, both human and material; and

(2) Inventory and set procedures for the loan and delivery of human and material resources, together with procedures for reimbursement.

(b) Whenever a Participating Party requires mutual aid assistance from another Participating Party and/or the State of Georgia, the Requesting Party may request assistance by:

(1) Contacting the Participating Party who is the owner/operator/employer of the supplies, equipment and/or personnel being sought for mutual aid assistance (the Assisting Party); or

(2) Contacting GEMA/HS to serve as the facilitator of such request for those resources being sought for mutual aid that are owned/operated/employed by Participating Parties (where such Participating Parties have submitted a record of those resources to GEMA/HS for such use); and/or, when such resources being sought for mutual aid are owned/operated/employed directly by the State of Georgia.

The provisions of this Agreement shall only apply to requests for assistance made by an Authorized Representative. Requests may be verbal or in writing. If verbal, the request must be confirmed in writing within 30 days of the verbal request. Requests shall provide the following information:

(1) A description of the emergency service function for which assistance is needed, such as but not limited to fire services, law enforcement, emergency medical, transportation, communications, public works and engineering, building inspection, planning and information assistance, mass care, resource support, health and medical services, damage assessment, volunteer and donated goods and search and rescue; and

(2) The amount and type of personnel, equipment, materials and supplies needed, and a reasonable estimate of the length of time each will be needed; and

(3) The specific place and time for staging of the Assisting Party's response and a point of contact at that location.

The Assisting Party will (a) maintain daily personnel time records, material records and a log of equipment hours (or miles, if appropriate) and (b) report work progress to the Requesting Party at mutually agreed upon intervals.

ARTICLE V LIMITATIONS

Any Participating Party requested to render mutual aid shall take such action as is necessary to provide and make available the resources covered by this Agreement in accordance with the terms hereof; provided that it is understood that the Participating Party who is asked to render aid may withhold resources to the extent necessary to meet the current or anticipated needs of the Participating Party's own political subdivision to remain in compliance with such Participating Party's policy, rule or law.

The Assisting Party's mutual aid resources will continue under the command and control of their own

supervisors, but the organizational units will be under the operational control of the emergency services authorities of the Requesting Party unless the Assisting Party approves an alternative.

In the event the Governor should declare a State of Emergency, any and all provisions of this Agreement which may conflict with the declared State of Emergency shall be superseded by the terms and conditions contained within the State of Emergency.

ARTICLE VI LIABILITY AND IMMUNITY

(a) In accordance with O.C.G.A. § 38-3-35(a), no political subdivision of the state, nor the agents or representatives of the state or any political subdivision thereof, shall be liable for personal injury or property damage sustained by any person appointed or acting as a volunteer emergency management worker or member of any agency engaged in emergency management activity. The foregoing shall not affect the right of any person to receive benefits or compensation to which he might otherwise be entitled under Chapter 9 of Title 34, Code Section 38-3-30, any pension law, or any act of Congress.

(b) In accordance with O.C.G.A. § 38-3-35(b), no political subdivision of the state nor, except in cases of willful misconduct, gross negligence, or bad faith, the employees, agents, or representatives of the state or any political subdivision thereof, nor any volunteer or auxiliary emergency management worker or member of any agency engaged in any emergency management activity complying with or reasonably attempting to comply with Articles 1 through 3, Chapter 3, Title 38, Official Code of Georgia Annotated; or any order, rule, or regulation promulgated pursuant to Articles 1 through 3 of title, or pursuant to any ordinance relating to precautionary measures enacted by any political provisions of Articles 1 through 3 of said chapter and title, or pursuant to any ordinance relating to precautionary measures enacted by any political subdivision of the state shall be liable for the death of or the injury to person or for damage to property as a result of any such activity.

(c) It is the express intent of the parties that the immunities specified in accordance with O.C.G.A. § 38-3-35 shall apply in addition to any other immunity provided by statute or case law.

ARTICLE VII RIGHTS AND PRIVILEGES

In accordance with O.C.G.A. § 38-3-30(a), whenever the employees of any Assisting Party or political subdivision are rendering outside aid pursuant to this agreement and the authority contained in Code Section 38-3-27, the employees shall have the same powers, duties, rights, privileges and immunities as if they were performing their duties in the political subdivisions in which they are normally employed.

ARTICLE VIII REIMBURSEMENT

In accordance with O.C.G.A. § 38-3-30(b), The Requesting Party shall be liable for any loss of or damage to equipment used or placed within the jurisdiction of the Requesting Party and shall pay any expense incurred in the operation and maintenance thereof. No claim for the loss, damage or expense shall be allowed unless, within 60 days after the same is sustained or incurred, an itemized notice of

the claim under oath is served by mail or otherwise upon the designated fiscal officer of the Requesting Party. Appendix B of this Agreement shall contain the name(s) of the Participating Party's designated fiscal officer for purposes of this Agreement. Appendix B can be amended by the authorizing Participating Party as needed with no effect on the entire Agreement. Appendix B can be amended by the authorizing Participating Party as needed with no effect on the entire Agreement. All such amendments to Appendix B shall be done in writing and the Participating Party shall notify GEMA/HS and all other Participating Parties of such amendment within thirty (30) days.

The Requesting Party shall also pay and reimburse the Assisting Party for the compensation paid to employees furnished by the Assisting Party during the time of the rendition of the aid, as well as the actual travel and per diem expenses of such employees while they are rendering the aid. The reimbursement shall include any amounts paid or due for compensation due to personal injury or death while the employees are engaged in rendering the aid. The term "employee," as used herein, shall mean, and this provision shall apply with equal effect to, paid, volunteer and auxiliary employees and emergency management workers.

Expenses to be reimbursed by the Requesting Party shall include the following:

- (1) Labor costs, which shall include all usual wages, salaries, compensation for hours worked, mobilization and demobilization, the Assisting Party's portion of payroll taxes (as employer), insurance, accrued paid leave and other fringe benefits, but not those amounts paid or due as a benefit to the Assisting Parties personnel under the terms of the Georgia Workers Compensation Act; and
- (2) Equipment costs, which shall include the fair rental value, the cost of fuel and other consumable supplies, service and repairs. If the equipment is damaged while in use under this Agreement and the Assisting Party receives payment for such damage under any contract for insurance, the Requesting Party may deduct such payment from any item or items invoiced; and
- (3) Material costs, which shall include the total reasonable cost for the use and consumption of any and all consumable supplies delivered by the Assisting Party for the benefit of the Requesting Party; and
- (4) Meals, lodging and other related expenses, which shall include charges for meals, lodging and other expenses relating to the provision of assistance pursuant to this Agreement shall be the actual and reasonable costs incurred by the Assisting Party.

The Assisting Party shall maintain records and submit invoices within 60 days for reimbursement as specified hereinabove and the Requesting Party shall pay the invoice no later than 30 days following the invoice date.

ARTICLE IX IMPLEMENTATION

This Agreement shall become operative immediately upon its approval and execution by GEMA/HS and any two political subdivisions of this State; thereafter, this Agreement shall become effective as to any other political subdivision of this State upon its approval and execution by such political subdivision.

Any Participating Party may withdraw from this Agreement by mailing notice of withdrawal, approved by the governing authority of such political subdivision, but no such withdrawal shall take effect until 30 days after the governing authority of the withdrawing political subdivision has given notice in writing of such withdrawal to the governing authorities of all other Participating Parties. Such action shall not relieve the withdrawing political subdivision from obligations assumed hereunder prior to the effective date of withdrawal.

Copies of this Agreement shall, at the time of their approval, be deposited with each of the respective Participating Parties and with GEMA/HS.

ARTICLE X TERM OF AGREEMENT

This Agreement, once executed, is valid until March 1, 2024. Agreement of the Participating Parties to extend the term of this agreement at any time during the last year of its original term or the last year of any subsequent four-year term shall extend the term of this agreement for four years. Each four-year extension shall constitute a separate agreement.

ARTICLE XI VALIDITY

If any provision of this Agreement is declared unconstitutional, or the applicability thereof to any person or circumstances is held invalid, the constitutionality of the remainder of this Agreement and the applicability thereof to other persons and circumstances shall not be affected thereby.

Agreed:

Chief Executive Officer - Signature

Chief Executive Officer – Print Name

County/Municipality: _____

Date: _____/_____/_____

GEMA/HS Director – Signature

GEMA/HS Director – Print Name

Date: _____/_____/_____

APPENDIX A
AUTHORIZED REPRESENTATIVE

The below named individual(s), in addition to the chief executive officer, is/are the “Authorized Representative(s)” for _____ (county/municipality), and are authorized to request, offer, or otherwise provide and coordinate mutual aid assistance on behalf of the above-named county/municipality:

Print Name

Job Title/Position

Signature of Above Individual

Print Name

Job Title/Position

Signature of Above Individual

Print Name

Job Title/Position

Signature of Above Individual

Chief Executive Officer - Signature

Date: ____/____/____

Chief Executive Officer – Print Name

APPENDIX B
DESIGNATED FISCAL OFFICER(S)

The below named individual(s) is/are the “designated fiscal officer(s)” for _____

(county/municipality) for the purpose of reimbursement sought for mutual aid:

 Print Name

 Job Title/Position

 Signature of Above Individual

 Print Name

 Job Title/Position

 Signature of Above Individual

 Print Name

 Job Title/Position

 Signature of Above Individual





 Chief Executive Officer - Signature

Date: ____/____/____

 Chief Executive Officer – Print Name



GRANT REQUEST AUTHORIZATION FORM

| | | | | |
|--|---------|--|---|--------------------|
| DATE: 10/01/20 | | | | |
| DEPARTMENT: Public Works | | | | |
| GRANT PROGRAM: Land & Water Conservation Fund Grants (LWCF) | | | | |
| GRANTING AGENCY: Georgia Department of Natural Resources | | | | |
| CFDA # (IF FEDERAL GRANT) Unknown | | | | |
| PROGRAM TITLE: Putney Park Recreational Improvements | | | | |
| FUNDING REQUEST: | | | | |
| FEDERAL | STATE | LOCAL MATCH | OTHER | TOTAL REQUEST |
| \$231,000 | | \$231,000 | | \$ 462,000.00 |
| IF LOCAL MATCH IS REQUIRED, ARE FUNDS AVAILABLE IN CURRENT BUDGET? YES (TSPLOST) | | Comments: (In-kind, direct appropriation, etc.) Direct appropriation | | |
| INDIRECT COSTS? N | AMOUNT: | | | |
| REIMBURSEMENT GRANT: YES | | | | |
| PROJECT DIRECTOR: Carolynn Segers (Grant Administrator) Jeremy Brown (Project Manager) | | PHONE: Segers 229-302-1846 Brown 229-430-6120 | E-MAIL: CSegers@albanyga.gov jebrown@dougherty.ga.us | |
| DEPARTMENT DIRECTOR OR OFFICIAL APPROVING SUBMISSION (PRINT NAME & TITLE) Jeremy Brown, Project Engineer | | SIGNATURE:  | | DATE: 10/01/20 |
| REVIEWED BY FINANCE: MARtha B Hendley, DIRECTOR | | SIGNATURE:  | | DATE: 10/5/2020 |
| REVIEWED BY COUNTY ADMINISTRATOR:  | | SIGNATURE:  | | DATE: 10/5/2020 |
| COUNTY COMMISSION ACTION: | | APPROVED: Y/N | | DATE: |

**A RESOLUTION
ENTITLED
A RESOLUTION DECLARING AS SURPLUS THE
ATTACHED LIST OF EQUIPMENT;
PROVIDING FOR DISPOSAL OF OR SALE OF SAME ON
VIA AN ONLINE AUCTION; REPEALING PRIOR RESOLUTIONS
IN CONFLICT; AND FOR OTHER PURPOSES.**

WHEREAS, Dougherty County, Georgia owns the attached list of equipment and;

WHEREAS, the County has neither an immediate or foreseeable future use for said equipment;

NOW THEREFORE, BE IT RESOLVED by the Board of Commissioners of Dougherty County, Georgia and **IT IS HEREBY RESOLVED** by Authority of same:

SECTION I. That the equipment specified in the list attached hereto are hereby declared surplus and the County Administrator is authorized to dispose of or to sell the same via an online auction.

SECTION II. That the County Administrator or County Clerk are authorized to execute documents necessary to effectuate sale of said equipment.

SECTION III. All resolutions or parts of resolutions in conflict herewith are repealed.

BOARD OF COMMISSIONERS OF
DOUGHERTY COUNTY, GEORGIA

By: _____
Christopher S. Cohilas

COUNTY CLERK
Adopted: October 19, 2020

| Coroner's Office | | |
|---------------------------|---|-----------|
| Description | Unit Number | Condition |
| Executive Desk | | Poor |
| Small Desk | | Poor |
| Computer Desk | | Poor |
| Hutch | | Poor |
| Sofa Table | | Poor |
| Maroon Executive Chair | | Poor |
| 3 Dell Monitors | | Poor |
| 3 Dell Optiplex 3070 | 2WQC942, 5YDPGF1, H1QVQD2 | Poor |
| | | |
| DCP | | |
| Descripton | Unit Number | Condition |
| HP Compaq 8710p | CND7431RPW | Poor |
| 3 Dell Latitude 74014 | FGKLKLN1, CGKLN1, 2HKLN1 | Poor |
| 23 Dell Latitude 6420 | See departmental forms for individual listing | Poor |
| Pink Chair | | Poor |
| 2 Coffee Makers | | Poor |
| Microwave | | Poor |
| Folding Table | | Poor |
| Gray Desk with Hutch | | Poor |
| Bookshelf | | Poor |
| Map | | Poor |
| Sm Brown Table | | Poor |
| 2 Tan Filing Cabinets | | Poor |
| Sm Refrigerator | | Poor |
| 2 Keyboards | | Poor |
| Gray Shelf | | Poor |
| Printer | | Poor |
| 2 Space Heaters | | Poor |
| 2 Tan Metal Card Cabinets | | Poor |

| DCP Con't | | |
|---------------------------------|------------------|-----------|
| Description | Unit Number | Condition |
| 3 Green Metal Card Cabinets | | Poor |
| Brown Metal Card Cabinets | | Poor |
| Green Chair with Metal Legs | | Poor |
| 4 Green and Beige Chairs | | Poor |
| Beige and Brown Chair | | Poor |
| | | |
| EMS | | |
| Description | Unit Number | Condition |
| 2 Dell Optiplex 3010 | HNK9BY1, HNKDBY1 | Poor |
| Dell Optiplex 3020 | 4NM7842 | Poor |
| Dell Optiplex 3040 | H1DGSD2 | Poor |
| Dell Optiplex 360 | 3CXVRK1 | Poor |
| Dell Optiplex 390 | 6TYFTR1 | Poor |
| Dell Percision T1500 | JB1RCP1 | Poor |
| Panasonic Toughbook 52 | OCTYA19393 | Poor |
| Hp Monitor | Cnn61032pr | Poor |
| 5 Dell Monitors | | Poor |
| Samsung Monitor | | Poor |
| 2 APC Battery Backup UPS ES 550 | | Poor |